Cemetery Commission Meeting

DRAFT **December 17, 2008@ 6:00 pm**

PRESENT:

Charlotte Shifflett
Raymond Mowbray
Albert (Bill) Davis
Lillian Nicholson

ABSENT:

Cathy Morrison
Joyce Stevens
Betty McGahey
Gerald Monger
Lee Dearing/ Council Representative

The meeting was called to order by Bill Davis/Chairman

The September minutes were reviewed and Raymond Mowbray made a motion to accept them as written, seconded by Lillian Nicholson.

Old Business:

- **Ruthie Kibler Issue**

Suggested Revision

If the owner of a lot (s) would like to mow and care for their lot (s), this request should be placed in writing to the Cemetery Director along with a phone number and address where you may be contacted in a case of neglect to your lot (s). The parties involved should understand that the lots are still under the control of the Cemetery Commission. If at any time the lot (s) become overgrown, unsightly, or the main character and beauty of the grounds have been compromised, the lot owner will be notified and given two (2) weeks to correct the situation. The Commission will have the power to remove any and all items on the lot (s) to mow and trim to return the lot to the beauty and symmetry of the grounds.

No votes will be taken at this meeting on the new revision. Bill Davis/Chairman would prefer to have all the members attend a meeting before the vote is cast.

- **Mrs. Evelyn Brill** and **Mrs. Hazel Hammer Simmons** √

  The Public Works Department has poured a slab and set all the stones in cement to the satisfaction of Mrs. Brill and Mrs. Simmons.

  It should be noted that the Town will be held responsible for any further damages incurred to these stones.

- **Old Driveway**

  A Work Order has been written to Public Works Director. He will be bringing 2 loads of topsoil. We would like to resolve this issue and get the grass planted soon.

- **Street Name:**

  An additional name is needed since Elk Run Way was named to Elk Run Dr and became a public street.

  "Kites Way" has been suggested in honor of the Kite family.

  - A poll will be taken by phone and if it passes Charlotte will place the order.

- **Water**

  Some water faucets located in front of the cemetery are not functioning and will not be turned on again. This issue occurred when a valve blew in the main line. Repairs may be done in the spring.

- **Vault**

  The vault will be buried upon arrival.

- **Flowers**
  A member made an observation that a specific time frame should be established and followed regarding the collection of dead and/or frozen flowers from burial sites. This should be assigned to a designated individual and followed through by the Cemetery Director.

- A new mower shall be needed if the Town continues the practice of furnishing a mower. With the recent passage of the Procurement Act the caretaker job will need to advertised and at least three (3) bids will need to presented. This decision should be made this winter rather than late in the spring like last year when the grass got ahead of the mowing crew.

- A special meeting **is** scheduled for January 14, 2009 @ 6:00 pm. It is an important meeting since we have issues that need to be resolved.

With no further business, Lillian Nicholson made a motion that the meeting be adjourned, seconded by Raymond Mowbray.

Bill Davis/Chairperson

Charlotte Shifflett/Admin. Secretary