ELK RUN CEMETERY COMMISSION
January 26, 2010 Meeting

Present:
Bill Davis/Chair
Lee Dearing/Council Representative
Charlotte Shifflett/Cemetery Director
Cathy Morrison
Raymond Mowbray
Rupie Nicholson
Joyce Stevens

Excused
Gerald Monger, Betty McGahey

Guest:
Karen Dearing

The meeting was called to order by Chairman Davis @ 6:00 pm. Cathy Morrison opened the meeting with a brief prayer.

New Business:

Debt to Town:
In the January 12, 2010 meeting Councilman Snow advised the members that the cemetery funds owes the Town $38,000.00 in fees.

Councilman Dearing advised the group that we are back to the issue of doing away with the deed, which notes a Cemetery Commission has control; and turn authority over to the Town. This was last researched by Nathan Miller in June 2005 under the direction of the Town Manager. We are still required to keep a separate account for Perpetual Care funds.

Caretaker:
Spring is approaching and plans need to be implemented for care of the cemetery. Due to wet ground, a lot of graves need to be filled in and seeded. A lot of ruts remain unfilled because at this point we could do even further damage.

Some main objectives for this person would be:

a. Knowledge of servicing mowers and equipment.
b. Experience at mowing per instructions such as 3" inch height.
c. This person needs to have pride in their work and be dedicated.
d. When everyone goes by and it looks good —who gets the credit?
On the other side of the coin—who takes the blame when it looks bad?
e. This individual should be very conscientious
f. A full time employee should have benefits in addition to above minimum wage.
g. Should be groomed to handle data in case Charlotte retires.
h. To whom will the person answer?

Currently, Charlotte has made headway in the records department and probably does not require 50% of her time charged to cemetery. Some responsibilities have shifted around on her desk and her budgeted hours need to be re-evaluated to be more in line with her duties. It would clear up some money for actual operating expenses.

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