REGULAR
COUNCIL MEETING
December 9, 1974

The regular meeting of the Elkton Town Council was held Monday, December 9, 1974 at 8:00 P.M. in the Council Chambers with the Mayor, H. Ditman Flory presiding. The following council members were present: Mr. C. E. Dean, Mr. R. R. Dean, Mr. H. A. Leet, Mr. R. J. Lough, Mr. W. H. McGahey and Mr. W. P. Suiter. Mr. Homer Ageon, Acting Superintendent, Mr. Charles Hammer, Chief of Police, Mrs. Norma R. Leap, Town Clerk and Mr. R. Bruce Wiles, Town Attorney were also present.

Mr. R. R. Dean opened the meeting with prayer.

Mr. H. A. Leet moved, seconded by Mr. R. R. Dean and carried to approve the minutes of the regular meeting November 4, 1974.

Mr. W. H. McGahey moved, seconded by Mr. W. P. Suiter and carried to approve the minutes of the special meeting November 23, 1974.

Mr. Wiles introduced Miss Carol Skiles who is a pre-legal student.

Mrs. Kay Veith and Mrs. Brenda Shifflett, representatives from The Woman's Club of Elkton were present regarding a Child Day Care Center which the Woman's Club, under the sponsorship of the Elkton Area United Services, is trying to organize. In order to begin, a site and $10,000 to finance the first year's operation is needed. Five thousand dollars must be raised by the Elkton community; the Harrisonburg-Rockingham County Day Care Center Board will help raise the remaining $5,000. They ask the Town of Elkton to support this endeavor in any way they can.

Mayor Flory ask how soon they needed to know something. Mrs. Veith said it would take eighteen months to two years to get the project in operation. Mayor Flory stated that the town will be able to help in some way within a year and turned this over to Mr. C. E. Dean to work in conjunction with the Woman's Club and bring recommendations back to council.

Mr. Norris Shifflett came before the council in regards to the sewer system he installed in the Liberty Heights Subdivision. Mr. Shifflett felt he had been forced to go to extra expense and asked that the town help him retrieve some of the $3,224.86 he spent. He suggested that the Town consider having future users hooking up in the near future help bear the burden on this line. Mr. Shifflett was ask to put his request and suggestions in writing and give them to Mr. Leet and his committee to prepare recommendations for the next meeting.

Mr. Lurty Taylor was present to inform the council that British Woods plans to develop twenty one lots and offered to install meter boxes, yokes and curb stops for the town as they do their work. It was the general feeling of the council that this would tie up a considerable amount of money and that the lines should be capped until ready for use. There was some discussion on size of line and Mr. Taylor ask the town to run water to this section as soon as possible and to let him know what will be needed to tie to the lines. This was turned over to the Water and Sewer Committee.

Mr. W. P. Suiter reported that we still have not received costs on the installation of demand meters. Mr. Heard from Westinghouse will be in Elkton the first of next week. He also reported that Mr. Greene has not completed the Commercial Rates.

Mr. Leet asked if we could act on the Residential Rate. Mayor Flory stated he felt this would be unfair and we should wait to do both at the same time.

Mr. R. J. Lough moved, seconded by Mr. W. H. McGahey and carried to approve the Finance Report.

Mr. R. J. Lough moved, seconded by Mr. W. P. Suiter to take the $15,000.00 Certificate of Deposit on the Elkton Electric System Fund when it comes due and put it on a sixty day period to be available to pay for demand meters and other anticipated projects in electric. The vote was recorded as follows:

C. Dean	- yea	R. Lough	- yea
R. Dean	- yea	W. McGahey	- yea
H. Leet	- yea	W. Suiter	- yea

Mr. R. J. Lough moved, seconded by Mr. W. H. McGahey to withdraw and set up in a separate account $1000.00 a month to repay the $35,000.00 promissory note. The vote was recorded as follows:

C. Dean	- yea	R. Lough	- yea
R. Dean	- yea	W. McGahey	- yea
H. Leet	- yea	W. Suiter	- yea

Mr. Lough reminded council that the First Reading on the Maintenance Contract with NCR had been passed at the last regular meeting subject to the Town Attorney's approval. Mr. Wiles reported on the contract and pointed out several things he felt the council should be aware of before taking the contract.

Mr. R. J. Lough moved, seconded by Mr. W. P. Suiter to approve the Second Reading to enter into a service contract with NCR at an annual amount not to exceed $1400.00 as of January 1, 1975 providing NCR waives any outstanding repair bills to date against the town. The vote was recorded as follows:

C. Dean	- yea	R. Lough	- yea
R. Dean	- nay	W. McGahey	- nay
H. Leet	- yea	W. Suiter	- yea

Mr. Dean stated he voted nay as he could not see paying $7,000.00 over a period of seven years for a machine we paid $9000.00 for. It was pointed out that the original cost of the machine two years ago was over $20,000.00.

Mr. R. J. Lough moved, seconded by Mr. H. A. Leet and carried unanimously to amend the Procedures for Handling Requisitions and Purchase Orders and Payments of Invoices by the Town of Elkton by adding the following:

Item 9.

Should a job or project be underway, and additional supplies or materials are needed, the Town Superintendent shall have the authority to make purchases up to $100.00. The crew foremen shall have authority to make purchases as needed on a job or project up to $25.00. These purchases shall be followed up as outlined in Sections 1 and 2 above.

Mr. Lough reported that the roof at the Scout Hut had been completed at a cost of $283.00.

It was reported that the roof at the Police Department and Jail is leaking and should be repaired. As Mr. Lough was extremely busy at present, the Public Safety Committee was ask to take care of this.

Mayor Flory reported that silver plates have been purchased for the two former police dispatchers, Mr. Davis and Mr. McGuire, in appreciation for their services. As they could not be present for the meeting, Mr. McGahey will present the plates to them at their homes.

Mr. C. E. Dean reported that the Recreation Commission is working on a schedule to go skiing every two weeks and that with the help of Mr. Leet they are also working on a ping pong tournament for January.

Mr. R. R. Dean moved, seconded by Mr. W. H. McGahey to give Ernie Shifflett authority to hire someone to help lay drain pipe on Lee Avenue at a cost up to $499.00. The vote was recorded as follows:

C. Dean	- yea	R. Lough	- yea
R. Dean	- yea	W. McGahey	- yea
H. Leet	- yea	W. Suiter	- yea

Mayor Flory stated that Ernie Shifflett had reported that some of the streets are getting pot holes already from the cold weather and suggested some money be appropriated to do some patching whenever the town crew has a pretty day to work on this.

Mr. R. R. Dean moved, seconded by Mr. R. J. Lough to appropriate up to $499.00 to purchase material to patch our roads as needed. The vote was recorded as follows:

C. Dean	- yea	R. Lough	- yea
R. Dean	- yea	W. McGahey	- yea
H. Leet	- yea	W. Suiter	- yea

Mr. H. A. Leet moved, seconded by Mr. W. P. Suiter to appropriate up to $495.00 to make up adapters needed to install the meter at the Spring. The vote was recorded as follows:

C. Dean	- yea	R. Lough	- yea
R. Dean	- yea	W. McGahey	- yea
H. Leet	- yea	W. Suiter	- yea

Mr. H. A. Leet moved, seconded by Mr. W. H. McGahey to purchase chlorine and hypochlorite at a cost of $348.00. The vote was recorded as follows:

C. Dean	- yea	R. Lough	- yea
R. Dean	- yea	W. McGahey	- yea
H. Leet	- yea	W. Suiter	- yea

There was some discussion on the water infiltration. Mr. leet pointed out that some manholes need to be completely rebuilt and suggested some money be appropriated for this. Mr. Leet had some prices from Mid Atlantic Pipe Co. on manholes and he also wondered if the council would be willing to appropriate any money to have cameras check the sewer lines. Mr. Lough pointed out that there is approximately $6,000.00 in Revenue Sharing for water infiltration. It was suggested that the town crew do what they can on the manholes and infiltration before going to outside sources and that current prices from Mid Atlantic Pipe be obtained.

Mr. Ashby Lam requested a water and sewer hookup on the old Jim Dean property located out of town. He will come to the town's sewer lines at his own expense.

Mr. R. J. Lough moved, seconded by Mr. H. A. Leet and carried unanimously to give Mr. Ashby Lam a water and sewer hookup to the house on the old Jim Dean property. He will have to run the necessary lines to meet our present lines at his own expense.

Mr. H. A. Leet moved, seconded by Mr. R. J. Lough to have 13 meters repaired at a cost of $169.00. The vote was recorded as follows:

C. Dean	- yea	R. Lough	- yea
R. Dean	- yea	W. McGahey	- yea
H. Leet	- yea	W. Suiter	-- yea

Mr. H. A. Leet moved, seconded by Mr. R. J. Lough to purchase meter yokes and ells at a cost of $157.80. The vote was recorded as follows:

C. Dean	- yea	R. Lough	- yea
R. Dean	- yea	W. McGahey	- yea
H. Leet	- yea	W. Suiter	- yea

Mr. H. A. Leet moved, seconded by Mr. W. H. McGahey to purchase three cases of H.T.H. Granulars at a cost of $148.95. The vote was recorded as follows:

C. Dean	- yea	R. Lough	- yea
R. Dean	- yea	W. McGahey	- yea
H. Leet	- yea	W. Suiter	- yea

Mr. Wiles stated that the charter could be amended to provide for only one reading on items over $500.00. Council felt they should wait on this.

It was reported that the town's grievance procedure does not conform with State requirements. The town is now operating under the State's procedure. If we want one adapted for our town needs, we will have to rewrite ours. Mr. Suiter suggested Mr. Wiles prepare a new procedure to be presented at the next meeting.

Mr. R. J. Lough moved, seconded by Mr. W. P. Suiter to approve the payment of the following items:

Virginia Municipal League (dues)	$155.00
Virginia Municipal League (convention)	$388.00
Monger Coal & Oil (fuel oil)	$346.00
Monger Coal & Oil (fuel oil)	$200.59
R.N.B. Computer (tax bills)	$268.20

The vote was recorded as follows:

C. Dean	- yea	R. Lough	- yea
R. Dean	- yea	W. McGahey	- yea
H. Leet	- yea	W. Suiter	- yea

Mr. H. A. Leet moved, seconded by Mr. W. H. McGahey to approve the payment of the following items:

Southern Meters (repair meters)	$306.15
Valley Blox (Lee Ave. Project)	$192.50
Owlen Mowbray (capital)	$472.50

The vote was recorded as follows:

C. Dean	- yea	R. Lough	- yea
R. Dean	- yea	W. McGahey	- yea
H. Leet	- yea	W. Suiter	- yea

Mr. W. H. McGahey moved, seconded by Mr. W. P. Suiter to approve the payment of the following items:

Hub Uniforms (uniforms)	$402.79

The vote was recorded as follows:

C. Dean	- yea	R. Lough	- yea
R. Dean	- yea	W. McGahey	- yea
H. Leet	- yea	W. Suiter	- yea

Mr. W. P. Suiter moved, seconded by Mr. R. J. Lough to approve the payment of the following items:

Hensley Sales & Service (upkeep)	$246.91

The vote was recorded as follows:

C. Dean	- yea	R. Lough	- yea
R. Dean	- yea	W. McGahey	- yea
H. Leet	- yea	W. Suiter	- yea

Mayor Flory commented on the good job done by Homer Ageon and his group on the Christmas decorations and Silas Toliver on the decorating he did.

It was pointed out that the land on which our Substation is located is not owned by the town. Mr. Lough was asked to contact Mrs. Vada Housden to try to come to some agreement on the purchase of the land. Mr. Lough and Mrs. Housden agreed that a fair settlement would be for her to secure two independent appraisers and the town two independent appraisers who would present sealed appraisals. These would be opened in a council meeting, added together and divided by four. Mrs. Housden agreed to accept this amount for the land. The cost to have the land appraised would be divided equally. An agreement was executed with Mrs. Housden after discussing this with the Mayor and Mr. Wiles and the proper papers drawn up and signed.

Mr. R. J. Lough moved, seconded by Mr. H. A. Leet to accept the executed agreement on the substation property. The vote was recorded as follows:

C. Dean	- yea	R. Lough	- yea
R. Dean	- yea	W. McGahey	- yea
H. Leet	- yea	W. Suiter	- yea

Mr. W. H. McGahey moved, seconded by Mr. W. P. Suiter and carried unanimously to go into Executive Session to discuss or consider employment and that Mr. Gerald Monger be present.

Mr. W. H. McGahey moved, seconded by Mr. W. P. Suiter and carried unanimously to go back into Regular Session.

Mr. W. H. McGahey moved, seconded by Mr. R. R. Dean to approve the First Reading to employ Gerald K. Monger as Town Superintendent at an annual salary of $12,000.00 effective January 6, 1975. The vote was recorded as follows:

C. Dean	- yea	R. Lough	- yea
R. Dean	- yea	W. McGahey	- yea
H. Leet	- yea	W. Suiter	- yea

Mr. R. J. Lough moved, seconded by Mr. W. H. McGahey and carried to have the Farmers and Merchants Bank of Elkton, Virginia collect electric, refuse, water and sewer bills and deposit them in a Town of Elkton General Fund Account which the town will open at their bank for this purpose. Mr. R. R. Dean abstained from voting.

Mr. Lough reported that he plans to attend a HUD meeting at no expense to the town and not as a representative of the town.

The council was invited by Dr. Talbot to attend a Scout party at the Baptist Church.

Mr. H. A. Leet moved, seconded by Mr. W. H. McGahey and carried to adjourn.

MAYOR: H. Ditman Flory, Mayor
H. Ditman Flory, Mayor

RECORDER: Norma R. Leap
Norma R. Leap, Clerk