Committee Meetings
October 15, 2003

PRESENT
Mayor W. E. Printz
Vice Mayor C. H. Murphy
Council member Dean
Council member Pence
Council member Sigafoose
Council member Snow
Council member Workman

STAFF PRESENT
F. Vickers
R. Pullen
T. McCoy
R. Carey

Jim Crawford of ***Shenandoah Christian Home,*** formerly known as ***Our Shenandoah Home***, addressed Council regarding restructuring at ***Shenandoah Christian Home*** in anticipation of reopening that facility. After introducing Linda Hiijeh, Administrator/Director of Nursing at ***Our Shenandoah Home*** in Timberville, Melanie A. Wiseman, Administrator and Director of Nursing, and Theresa DeMasters, Administrator Assistant, Mr. Crawford presented the following information:

•Slated to open November 1 as a 42 bed facility as opposed to the previous 60 bed
•Many new upgrades, including a new kitchen and new carpeting
•Support of local churches
•Mr. Crawford is still the primary owner. A previous partner, Donna King Smith, is no longer associated with Waterfront Properties
•An original stipulation was that a new permit application would be required within 60 days of a change of 51% or more of ownership. Mr. Crawford named Jim Wilson as his new partner and stated he would comply with a new application
•The facility will remain an assisted living home. Within 30 to 60 days Mr. Crawford hopes to add, after opening, a lockdown Alzheimer's wing, which will consist of 16 beds. A doctor and the family of an Alzheimer's patient authorize that a patient qualifies for confinement in a lockdown unit
•Auxiliary grant residents could be accepted if the financial health of the facility permits it
•Plans exist for emergency evacuation
•He is striving for a high-level, middle income clientele

Vice Mayor Murphy stated she was satisfied with what she heard, but believed conditions 1 and 2 of the stipulations needed changing to reflect the restructuring.

Mr. McCoy was directed to write several letters regarding nuisance properties and Home Occupation Permits.

For audit purposes, Mrs. Vickers stated Council needs to vote to a rollover for HEC, Lynn Meadow's donations, and King's Dominion Tickets accounts. These rollovers must be approved by Council at the end of each fiscal year.

Mrs. Vickers stated that up to the Year 2001 the Cemetery debt to the Town was $218,058.82. Prior to 2001, purchases were charged to nine different departments, thereby creating, in her view, an inaccurate total. It would be impossible to arrive at a fair debt because of the distribution of charges up to that time. The auditors have asked to write it off in order to clear it from the books. The longer Council stalls on this vote, the longer the audit will remain unfinished.

Council member Snow will work with Mrs. Vickers to try to achieve a conclusion to the Cemetery's debt to the Town.

Mrs. Vickers initiated a discussion of the utilities reconnection policy. The consensus of Council was to not tamper with a policy that has been effective for several years - at this time.

Steve Kite's draining problem was discussed.

Water run off at 108 Water Street was discussed. Mr. McCoy's solution was to place culverts under the driveway and run them into the existing storm drains. Council said, "Do it."

Council member Workman discussed his desire to create an Economic and Community Development Committee and to grant him purchasing power as Chair.

Council looked at a draft of a rental contract for the Kite house and Community Center.

Compensatory time is now maintained on computer. Vice Mayor Murphy emphasized that the time cards should reflect when the comp time was earned and when it was used.

Vice Mayor Murphy will present the K-9 Resolution at the Council meeting.

Vice Mayor Murphy reported the Cemetery Commission met and set a price of $400.00 per lot in the new section of the Cemetery. The preference was to start selling lots from the top section. The Commission also decided to renew Donald Merica's mowing contract, which runs from April through October.

With a 3 acre addition to the Cemetery, the Commission also recommended a pay increase for Mr. Merica from $137.50 per week to $206.00 per week. The formula used was 40 hours per week times $5.15 per hour. In addition, the Commission recommended back pay of $616.00 for having mowed the new section this season.

Gerald Monger is willing to work with an engineering firm to resolve the draining problem at Elk Run Cemetery. It is Mr. Monger's wish to take a corrective plan back to the Cemetery Commission for approval, but he will assume this project only with total support of Council. From the discussion, Council was willing.

Mr. McCoy will get quotes to install a sewer pumping station at Riverside Park.

Council member Pence questioned why girls' basketball didn't have shirts when they had played two games.

Council denied a reimbursement request from Scott Plum.

Council established a "Citizen of the Year Award." This year's recipients are Welty Hensley and Bill Holt.

Mayor Printz will get a "working document" from Elkton Little League stating what and how they will use the Community Center. Mayor Printz stated Little League will spend $5,000.00 for equipment for their use.

Mr. McCoy was instructed to consult with the Town's attorneys before paying the balance due for an incident in which a lady fell and was badly bruised.

Mr. McCoy discussed vehicles being washed at the Fire Department. Council agreed that only emergency vehicles should be washed at that location.

David Smith on Florist Road requested a water connection.

Danny Lam on Washington Avenue paid the tap fee years ago and can be connected to Town water.

An electric generator for the well was again discussed at length. Council member Sigafoose insisted the generator was eliminated from the budget. Mr. McCoy believed the generator purchase existed in the $90,000.00 Capital Projects line item.

Mr. McCoy recommended setting the generator behind the well building. By a vote of 5 to 1, Mr. McCoy was authorized to purchase the generator. Council member Sigafoose cast the no vote.

Council had no objection to Shenandoah Police Department using the radar trailer for a day.

As there was no further business, the meeting adjourned.

Mayor: Wayne E. Printz
Wayne E. Printz, Mayor

Recorder: Richard D. Carey
Richard D. Carey, Clerk