Committee Meetings
September 11, 2007

PRESENT	STAFF
M. Dearing	Lauri A. N. Sigler
M. Isom	Marty Shifflett
D. Kite	Rodney Hensley
M. O'Neill	Allison Morris
T. Pence	Clairen Sipe
W. Printz	Diane Johnson
S. Sigafoose	Denise R. Monger

The following items and issues were discussed:

General

- Elaine Simpson requested rental of the Kite House at Halloween for a fundraiser. *(Agenda)*
- Salaried employees can be paid cash for vacation time if approved by Council. Approval would be on a case-to-case basis and could only be requested once.
- Buy-back vacations discussed.
- Vice Mayor Dearing discussed the purchase of 100 banners and brackets for the Centennial Celebration. The approximate cost of each banner would be $100.00. The banners would be numbered and sold as collector's items. He asked for authority to use the approved logo and to pre-purchase the banners.
- Centennial logo on Town decals was discussed.

Recreation / Community Center

- Administrator Morris spoke of upcoming events at the Community Center: Elkton Middle School Back to School Kick-off, Cargill job fair, projection screen events, 50-60 seniors attended the Elkton area senior programs, gymnastics, computer classes, kickboxing, flag football, basketball signups, possible Boys & Girls Clubs events at the center and children's fitness classes.
- Administrator Morris stated she would be taking a grant writing class.
- EACC awarded the "Best New Renovation and Addition" by the Virginia Recreation and Park Society.
- Attendance at the Community Center discussed.
- Volunteer's work schedules and duties discussed.
- Additional staff needed at Community Center.
- Fee v. license discussed concerning projection screen expenses.

Public Works

- Mayor Printz stated many citizens have expressed their displeasure regarding the yard waste restrictions. Mr. Shifflett to manage the matter.
- Mulch discussed.
- George Herring stated he opposed the yard waste restrictions.
- Generator financing through Farmers & Merchants Bank.
- Mr. Shifflett to meet with Downes & Associates on 9/17/07.
- Elimination of parking on Warren Avenue.
- B. W. Gooden discussed sidewalk issues and parking on Warren Avenue.
- Vice Mayor Dearing spoke regarding the condition of pipes throughout Town.
- Purchase trencher. *(Agenda)*
- Purchase truck for $8,000.00 annually for three years with option to buy in the fourth year for $1.00. *(Agenda)*
- Vice Mayor Dearing asked Council to remember the current state of the budget and deficit.
- Street closing ordinance still under review.
- Apartment housing ordinance still under review.
- First Reading of fence ordinance on Monday. Vice Mayor Dearing requested additional language be added regarding fencing for swimming pools. *(Agenda)*

- No trespassing ordinance discussed. Landowner can sign authorization letter which would give the police department authority to serve as acting agents of the property. This would allow an officer to proceed onto the property when called for any type of disturbance.
- Flood plain ordinance – first reading. *(Agenda)*
- Water and sewer requests: 125 connections for Mt. Herman Road; 3 on Rockingham Pike.
- 900 feet of a water line on North Street would need to be replaced at a cost of $30,000.00.
- Phase 1 sewer plant upgrade on hold pending approval of the $82,000.00 engineering.
- Water rate study to proceed forward.
- North lift station on hold.
- Requests for purchasing real estate. Town Attorney Sigler to review the process for Council to possibly review requests from individuals interested in purchasing real estate from the Town.
- Blue and Gold district discussed. Mr. Shifflett recommended the property be sold.
- Residence zoned as business being used as residential property discussed. Owner of property to be sited.
- Distinguish between bulk pick-up and regular pick-up to be made.
- Vice Mayor Dearing spoke regarding the divertees attendance at the Elkton Horse Show. Mr. Shifflett stated the divertees had not been requested by the Town to work the event, but another community agency had made that request. Vice Mayor Dearing requested a policy be created to address the matter. *(Agenda)*
- Mayor Printz requested a plan be developed to address the potholes in Town. He had numerous complaints on the matter.
- Mayor Printz spoke regarding parking atop the hill at the park. He had received complaints from citizens on the matter.
- B. W. Gooden spoke regarding parking at the park, the American Legion and VFW donation of land to the Town, Centennial logo and various matters.
- Council member Pence excused from meeting at 9:00 p.m.

Water and Sewer

- Council member Kite discussed meeting with the Fire Department.
- Six overgrown pines discussed.
- Projection system discussed.

Electric

- Council member Isom requested time to speak with Council regarding the Centennial Celebration on Monday. *(Agenda)*

Finance

- Council member O'Neill inquired if issues regarding County funding for the Community Center had been resolved. Mr. Shifflett stated the matter would be discussed Monday at the regular Council meeting. *(Agenda)*
- Council member O'Neill discussed the transfer of Cemetery Perpetual Care Funds to reimburse the Town for operating expenses.
- Council member O'Neill identified cost-savings for the budget as follows: $25,000.00 EDRC funds, public works secretarial position at $32,600.00, raise rates for water haulers from $2.00 to $4.00 per 1000 gal., increase meals tax by $.02, and raise costs of decals by $5.00.
- Each Department Head to cut expenses by 10%.
- Job ad for custodian at Community Center to be placed.
- Free utilities for meetings by the Centennial Committee at Downey Building.
- Sample Proclamation from Massanutten Chapter of Daughters of the Revolution.

- Mayor Printz urged Council to move forward on the Kite property. A brief discussion took place regarding advertising. Town Attorney Sigler to review all documentation regarding the property.
- Mr. Shifflett spoke regarding the new sign ordinance. Lengthy discussion took place on the matter.

As there was no further business, the meeting was adjourned.

Mayor: _____
Wayne E. Printz

Recorder: _____
Denise R. Monger, Clerk