Cemetery Commission Meeting
Wednesday, June 6, 2007

PRESENT:

Betty McGahey	Lillian Nicholson	Joyce Stevens
Albert (Bill) Davis	Chairman	Cathy Morrison
Charlotte Shifflett	Town personnel	

Absent:

Scott Baugher	Gerald Monger	Lee Dearing (Council Representative)

Guest:
Ted Hayes

Chair Davis called the meeting to order.

Review of March meeting minutes:

- Street names were suggested as follows:
  1- *Berry*
  2- *Brill*
  3- *Frey*
  4- *Flick*
  5- *McGahey*
  6- *Miller*
  7- *Monger*
  8- *Nicholson*
  9- *Greene*

Mrs Nicholson made a motion to accept the list of names as presented with a second by Betty McGahey.
Motion carried: Voice Vote (5-0)

Brief discussion regarding Section 14

- Insert a statement that makes the placement of a vault mandatory.
  - No burial shall occur in Elk Run Cemetery without being placed in a vault.
  - Cremations will be limited to (2) per single space.
  - (1) cremation and (1) vault may be placed per single space.

Cathy Morrison made a motion to add this statement to the by-laws which were last revised in 1997. The motion was seconded by Betty McGahey.
Motion carried: Voice Vote (5-0)

Headstones:

- Several complaints have been submitted noting that the mower may have run into stones. This aroused concerns.
  - Some lot owners do their own mowing.
  - Some really old stones were repaired in the Hammer lot but have been knocked down again (possibly by the mower?) This issue needs to be resolved to the satisfaction of Hammer heirs. A member felt that pouring a cement slab and setting the stones in it may prevent the reoccurrence of damage.

Posts:
The Commissioner's decided they would like posts to match the fence to mount the street signs in Elk Run Cemetery. They plan to use standard street signs which set in far enough to prevent accidents.

Trees:
The trees have been topped and the dead ones have been cut and ground up. The trees have been removed from the Meadows lot at the front entrance.

An issue came up about the invoice presented for work completed in the Sullivan lot. The family requested that these trees be removed in order to protect tombstones. Lee Dearing had informed them it would be performed at their expense. .Bill will check this out and report back.

Town of Elkton :

- Does the town receive money when a grave space is opened?
- Mowing:
  - What is the cost of a mowing contract?
  - Who pays for purchase and equipment repair?
  - Charlotte will gather information relative to these items and Cathy Morrison will assist in the investigation.

Baby Graves:

- Is there a fool proof procedure to identify an infant grave?
  - As many entries have been recorded as we have identified. It is the understanding that records were not kept on infants by the Funeral Director (especially stillborns). Some families have contacted me and updated information on newborn relatives buried in cemetery.

Veterans Stones:

- This issue is ongoing.

Sign:

- The Rules and Regulations sign which stands at the entrance is in need of a facelift. In addition it was noted that a 2nd sign should be placed at the last entrance going up Newtown Rd. headed East.

A motioin was made by Cathy Morrison to accept the minutes as read, seconded by Betty McGahey
Motion carried: **Voice Vote (5-0)**

New Business:

Meetings will be held on the 3rd Wednesday, last month of each quarter. The next meeting date will be September 19, 2007 @ 6:00pm.

With no further business to discuss the meeting was adjourned.

Submitted by:
Charlotte Shifflett
Acting Cemetery Director

Pathforward:

A. Revise existing By Laws to insert statement relative to vaults. Charlotte
B. Obtain a quote for posts from L & O Fence Co in addition to a quote from Letter Perfect about the purchase of (9) signs.
C. Check with owners of the Sullivan lot regarding invoice and payment.
D. Cathy Morrison and Charlotte will compile information before the next meeting in September.
E. Bill Davis will check with Letter Perfect and obtain a quote for new sign text.

Bill Davis/Chairperson

Charlotte Shifflett/Admin. Secretary