Committee Meetings
October 9, 2007

PRESENT	STAFF
M. Dearing	Lauri A. N. Sigler
M. Isom	Marty Shifflett
D. Kite	Allison Morris
M. O'Neill	Clairen Sipe
T. Pence	Diane Johnson
W. Printz	Denise R. Monger
S. Sigafoose	

The following items and issues were discussed:

Personnel

- Vice Mayor Dearing stated he had received a letter from Charlie Dean regarding the status of EDRC with the Virginia State Corporation Commission. The letter stated the organization had been reinstated. Members were in attendance to request funds for the Halloween Hoo-Doo. *(Agenda)*
- Halloween Hoo-Doo costume judging at EACC scheduled for October 31, 2007 at 7:30 p.m.
- Chief Donald L. Conley of the Dayton Police Department and Chief Nicholas Picerno of the Bridgewater College Police Department will present a seminar on October 27, 2007 from 8:00 a.m. – 4:00 p.m. in McKinney Hall at Bridgewater College. The seminar is regarding issues in schools. Vice Mayor Dearing requested a police officer attend on behalf of the Town. Council would need to R.S.V.P. by 10/22/07.
- Letter to Rick Workman regarding award nomination.
- Council member Kite nominated the late Owen Seal for the Gerald Monger Award.
- Town of Timberville will hold a Town Municipal League Meeting on October 17, 2007 at 6:30 p.m. Council would need to R.S.V.P. by October 12, 2007 by contacting Clerk of Council.

Electric

- Council member Isom briefly discussed issues that would need to be determined at the next regular Council meeting.
- Council member O'Neill stated he would present a motion that the Town would provide water, sewer & electric at no charge for the Centennial Headquarters and the use of a cell phone.
- Issuance of second $7,500.00 to Centennial Committee discussed.
- Council member O'Neill to loan computer and laser printer to Centennial Committee.
- Donations for Centennial discussed.
- Vice Mayor discussed approval of the design for the banners and brackets. Approximately $7,000.00 - $9,000.00 to pre-order.
- Treasurer Sipe had difficulties contacting Casey Billhimer regarding Town decals. She needed an original template to forward to the decal company in order to impose the new design on the 2008 decal.
- Vice Mayor Dearing stated the Town needed to be cleaned.
- Council member Isom encouraged citizens to view the Town memorabilia in the Centennial Headquarters.
- Refund or credit for shelter rental discussed.
- Treasurer Sipe requested debt set-off in the amount of $1,217.89. *(Agenda)*
- Residences with "refuse only" services discussed. Treasurer Sipe to review with Town Attorney Sigler.
- Concrete slab for Canine Officer Rainer discussed. Approximate cost would be $800.00. Town Superintendent Shifflett to review.

Recreation / Community Center

- None

Public Works

- Parking and projects on Shenandoah Avenue discussed.
- A building zoned for business and being used as a residency discussed. Town Superintendent Shifflett stated residents received letters to vacate in thirty (30) days.
- Planning Commission, in August, revoked license from a resident. A new application had been submitted by that resident for the Planning Commission to review and submit a recommendation to Council.
- An additional Home Occupancy Permit was up for review. Town Superintendent Shifflett to speak to Mrs. Fries regarding the matter.
- Policies regarding Divertees discussed. Information to be put in mailboxes for approval before Regular Council Meeting. *(Agenda)*
- Town Superintendent Shifflett commended new hire at waste water treatment plant. Council member O'Neill suggested Mr. Shifflett add a written commendation to the employee's personnel file.
- Twenty-four (24) miles of pipeline to run from Stanley to foot of the mountain and tie-in at Lydia. Company contacted the Town to purchase 750,000.00 gallons of water over three days.
- Council member O'Neill suggested a definition for commercial bulk-rates for water be established.
- Vice Mayor Dearing spoke of the Kite House being used as an assembly hall. Costs to renovate the Kite House for code requirements should be presented to Council for approval.
- Fencing at the Kite House discussed. Town Superintendent Shifflett stated the Town had lumber to repair the front part of the fence.
- Council member Isom queried the status of the fencing around a business in Town. Vice Mayor Dearing stated the Town Council and staff needed to be consistent. Council member Isom concurred and stated Council had agreed to take additional action on the matter but none had taken place. Town Attorney Sigler stated no court dates had been set but documentation was being prepared for that process.
- Abandon home letters mailed.
- Property on Jackson had been cleaned up.
- Town Superintendent Shifflett stated he would not speak on matters 2-3 times once he had rendered a decision regarding a property. Council member O'Neill suggested Mr. Shifflett notify Charlotte Shifflett or the Clerk of Council when this type of situation arises.
- Mayor Printz suggested if a significant event takes place that Town Superintendent Shifflett, Council members or staff contact the Clerk of Council and she will prepare a memorandum to notify the Mayor and Council members immediately.
- Council member Isom concurred when significant changes take place regarding certain matters, Council should be notified. She encouraged better communication.
- Potholes discussed due to asphalt plant closure in three weeks.
- Water line under Route 340 discussed.
- Town Superintendent Shifflett stated the previous estimate of $30,000.00 to run a line 1000 ft. from a fire hydrant on North Street was incorrect. The new estimate shows the Town could provide service with an 8" line at a cost of $6,500.00.
- Discussion of a French drain and other issues on North Street.
- Town Superintendent Shifflett discussed possible $275,000.00 of revenue if approval to buy connections at $6,000.00. (Dick Myers, Benny King, Willow Oaks Subdivision).
- Vice Mayor Dearing stated public hearings had been held in which citizens voiced their approval/disapproval on the matter. He stated that Council had adjusted the rates accordingly to be fair and reasonable. He noted that Council should be consistent in implementing those new rates for everyone.
- Mayor Printz discussed rate issues regarding citizens in-town and out-of-town.
- Lengthy discussion of discount connections discussed.

Finance

- Council member O'Neill spoke regarding the increase of water hauler rates to $3.50 per 1000 gallons, bulk purchases of water would also be included in the motion. *(Agenda)*
- Council member O'Neill spoke regarding the $.02 increase in meals tax. *(Agenda)*
- Council member O'Neill spoke regarding Town decal increase to $25.00. *(Agenda)*
- Discussion of pros and cons regarding the increased decal charge.
- Town Attorney Sigler stated that Council would have to amend the ordinance a second time in order to reduce the decal charge after one year.

Water and Sewer

- Council member Kite stated John Yates had contacted him regarding parking at Gibbons and North Fifth Street. Town Superintendent Shifflett stated that matter had been resolved.
- Lengthy discussion regarding water line for Owen Davis.

Cemetery

- Bulbs to backlight National Flag discussed.
- Council requested Chief Morris patrol Cemetery due to some unlawful activity taking place on the property.

As there was no further business, the meeting was adjourned.

Mayor: _____
Wayne E. Printz

Recorder: _____
Denise R. Monger, Clerk