Regular
Council Meeting
February 19, 2007

The regular meeting of the Elkton Town Council was held in the Community Room of the Elkton Area Community Center on February 19, 2007, with Mayor Wayne E. Printz presiding. The following Council members were present:

PRESENT
M. Dearing
M. Isom
D. Kite
M. O'Neill
T. Pence

ABSENT
S. Sigafoose

Town Attorney Tom Miller, Town Superintendent Marty Shifflett, Treasurer Clairen Sipe, and Chief of Police James Morris were also present.

Council member Isom offered the Invocation.

The Pledge of Allegiance was recited.

Anderson & Associates

Mr. Dennis Burton, Regional Manager with Anderson & Associates, was present to address Elkton's waste treatment plant. Mr. Burton recognized Project Manager Mr. Chris Fewster, who proceeded with the presentation.

Projecting to the Year 2025, Anderson considered the population growth as well as the projected growth to determine future gallons per day flow, as well as infiltration. Mr. Fewster stated the plant structure has a life expectance of 40 years, but the major equipment generally requires major rehab around 20 years.

Currently, on average, 300,000 gallons per day run through the plant. The projected flow for the Year 2025 will be 740,000 gallons. The current plant is rated for 400,000 gallons and the "logical increment up would be 800,000, which should take you out to just beyond 2030."

An astonishing statement was that approximately 1/3 (100,000 gallons per day) of the flow through the plant is a result of infiltration. At times, depending on the weather, that flow could be 2 ½ times as high.

Mr. Fewster recommended:

PHASE 1
1. Handling solids – sludge dewater device (a trailer-mounted Sludge press)
2. Maintenance of press – clean after each use
3. Electric upgrade

PHASE 2
1. Relocate and expand the UV

PHASE 3
1. Clarifiers – 2 circular clarifiers

PHASE 4
1. Modified Activated Sludge Process

2. Rotating Media – Biowheel
3. Suspended Media – High Surface Area

COSTS

1. Modified Activated Sludge - $3.76 million dollars – higher operating costs – higher HP
2. Rotating Media - $3.55 million dollars
3. Suspended Media - $3.53 million dollars

COST OF PHASES

PHASE 1 – Year 2007 - $428,000.00
PHASE 2 – Year 2008 - $837,000.00
PHASE 3 – Year 2010 - $1,160,000.00
PHASE 4 – Year 2011 - $3,530,000.00
TOTAL-----$5,955,000.00

Extend Anderson & Associates Contract

Council member Kite moved, second by Vice Mayor Dearing, and carried to extend Anderson & Associates' contract for one year.

The current hourly rate schedule will remain the same, as per contract. Any major projects will come before Council as a separate contract.

YEAS: M. Dearing, M. Isom, D. Kite, M. O'Neill, and T. Pence

Motion carried (5 – 0 roll call)

TREASURER'S REPORT

Treasurer Sipe reported an ending ledger balance of $703,797.45 for General Government for the month of November 2006. Total designated money was $534,865.47, leaving cash available of $168,931.98.

Council member O'Neill moved, second by Council member Pence, and carried to approve the Treasure's report.

YEAS: M. Dearing, M. Isom, D. Kite, M. O'Neill, and T. Pence

Motion carried (5 – 0 voice vote)

Treasurer Sipe reported an ending ledger balance of $743,563.08 for General Government for the month of December 2006. Total designated money was $486,287.55, leaving cash available of $257,275.53.

Council member O'Neill moved, second by Council member Isom, and carried to approve the Treasure's report.

YEAS: M. Dearing, M. Isom, D. Kite, M. O'Neill, and T. Pence

Motion carried (5 – 0 roll call)

NEW BUSINESS

Hill and D Street Sewer Line

Filming of the line disclosed 68 feet of roots in the line. To replace the line would take approximately three days, with no disruption of service, at a cost $2,500.00.

Vice Mayor Dearing moved, second by Council member Kite, and carried to get the work done as soon as possible.

YEAS: M. Dearing, M. Isom, D. Kite, M. O'Neill, and T. Pence

Motion carried (5 – 0 roll call)

Kite House Open House

An open house will be held on April 15, 2007, pending Katie Whitfield contacting Charlotte Shifflett for availability of the Kite house.

Kite Property Usage

Mayor Printz encouraged Council to continue to submit their suggestions for development of the Kite property.

Henry Avenue

Council member Kite discussed George Hensley's desire to purchase adjourning property. Mr. Shifflett stated the Planning Commission is considering the Code to close streets. Mr. Shifflett has communicated this to Mr. Hensley.

COMMITTEES

Electric

Mr. Shifflett will attend to the flag pole light in Memorial Park. As for the numerous pole lights out throughout Town as reported by Council member Isom, Mr. Shifflett stated that was a result of on-going vandalism.

Finance

No report.

Personnel

Hire Kim Shifflett

Vice Mayor Dearing moved, second by Council member O'Neill, and carried to hire Kim Shifflett as secretary for Marty Shifflett at a pay of $11.00 per hour.

YEAS: M. Dearing, M. Isom, D. Kite, M. O'Neill, and T. Pence

Motion carried (5 – 0 roll call)

Acting Director of Public Works

Vice Mayor Dearing moved, second by Council member Kite, and carried to appoint Timmy Turner as acting Director of Public Works.

Some Council members were unaware that this motion would come to the floor. Although there was no opposition to the qualifications of the appointee, Mayor Printz had

"issues" because others may want to apply. Vice Mayor Dearing stated the committees had not met where he could have presented his intentions, and this was being done to relieve Mr. Shifflett of his work load. As with the Town Superintendent's position, after a job description is written for Director of Public Works, the position will be advertised and applications will be accepted.

Council member O'Neill suggested perhaps the position could be termed "Public Works Manager." Council member Isom was more comfortable with that title. Mayor Printz called for a vote, the motion remained unchanged, and the vote was taken.

YEAS: M. Dearing, M. Isom, D. Kite, M. O'Neill, and T. Pence

Motion carried (5 – 0 roll call)

Public Health, Public Safety, and Ordinances

No report.

Streets and Sidewalks

Complaint of the drainage ditch on Spring Avenue.

Water and Sewer

Howard Cushman's request to connect for $6,000.00 was denied. He will be required to connect at the current rate of $10,000.00.

Recreation

Council member Kite distributed bylaw changes for the Community Center, as well as an alcohol policy, which was based on Rockingham County's policy.

Following a lengthy discussion of the pros and cons of alcohol in the Community Center, Council was divided enough that a Special Council Meeting was set for Tuesday, February 27 at 6:00 P.M., to further discuss the issue.

Planning Commission

No report.

Cemetery

No report.

TOWN ATTORNEY

Attorney Miller had Council review the proposed Water and Sewer Connection Ordinance.

Closed Session

Council member O'Neill moved, second by Council member Kite, and carried to go into closed session under Virginia Code 2.2-3711.A.11 to discuss personnel issues, 2.2-3711-A.7 for pending/possible litigation, and 2.2-3711.A.3 to discuss real estate negotiations.

YEAS: M. Dearing, M. Isom, D. Kite, M. O'Neill, and T. Pence

Motion carried (5 – 0 roll call)

Council member O'Neill moved to go from closed session back into regular session and that each member, to the best of his or her knowledge, certified that only public business matters lawfully exempted from an open meeting requirement under Chapter 21 of Title 2.2 of the Code of Virginia were heard, discussed, or considered. Council member Kite duly seconded the motion.

YEAS: M. Dearing, M. Isom, D. Kite, M. O'Neill, and T. Pence

Motion carried (5 – 0 roll call)

As there was no further business, the meeting was adjourned.

Mayor: _____
Wayne E. Printz

Recorder: Richard D. Carey, CMC
Richard D. Carey, Clerk