Regular Meeting
August 3, 2015
7:00 PM

The regular meeting of the Elkton Planning Commission was held at approximately 6:50 pm on August 3, 2015 in the Council Chambers at the Elkton Area Community Center with Cole McGregor moving to open the meeting with Chairman/ Dan Talbot presiding.

All present were asked to join in the Pledge of Allegiance

Present: Cole McGregor, Dan Talbot, Robert Morris Sr., Margaretta Isom, Mike Sipe
Excused: Cathy Morrison, Roy Gene Davis
Staff: Charlotte Shifflett

Minutes:
Cole McGregor made a motion to accept the July 7, 2015 minutes, with a second by Margaretta Isom.
Voice Vote 5-0
Cole McGregor, Dan Talbot, Robert Morris Sr., Margaretta Isom, Mike Sipe
Motion Carried

Paul Dovel
405 W Spotswood Tr
The Zoning Administrator was notified that Mr. Dovel is withdrawing his request to place a rear floor apartment on the first floor of his commercial building. He will pursue renting the upstairs apartments; which is a permitted use in B 1 Zoning District.

Michael Bros.
Tannery Apartments
Special Exception Permit
Mr. Michael's year will expire on December 18, 2015; at which time he may apply for the Special Exception Permit to build mini storage buildings and an office on Tannery Ln.

Cole McGregor moved to place an additional item on the Aug 3, 2015 agenda. The newly proposed ordinances as presented at the 5:45 pm public hearing:
Chap 110-610 C {21}
Chapter 61-611 C {19}
Voice Vote 5-0
Cole McGregor, Dan Talbot, Robert Morris Sr., Margaretta Isom, Mike Sipe
Motion Carried

Chairman Talbot opened the meeting up for discussions relative to the proposed ordinances and received no response. Michael Sipe made a motion, seconded by Cole McGregor to recommend to council that Chapter 610-610 C {21} and Chapter 110-611 C {19} be amended to add the two new ordinances under Special Exception Permit section of the code.
Voice Vote 5-0
Cole McGregor, Dan Talbot, Robert Morris Sr., Margaretta Isom, Mike Sipe
Motion Carried

Category	Lead member
Residential 1-4, flood hazard, Yard Sales	Roy Davis
Residential 5-6 (includes: Townhouse & Apts.)Agriculture	Dan Talbot
Residential 7-8, and Conservation	Michael Sipe
Business, Industrial. Telecommunications	Cathy Morrison
Subdivisions	Margretta Isom
Signs, Parking, Definitions, Streets and Alleys	Cole McGregor
Zoning Map, Annexation, Home Occupations, Non-conforming Uses, Fences and Exceptions	Robert Morris

Please reference the above table when you receive your agenda each month. Match up your category and be prepared to lead a group discussion on your selected subject if it appears on the agenda.

2015 Zoning Permits Issued YTD

Month	*Bus*	*Res*	*Singe Family*	*(duplex) single family attached*	*Incomplete*
January	2	2	1	1	
February	2	4			
March	2	5	1	1	
April	1	4		4 units	
May	2	9			
June	2	9			
July	2	5	1		
August					
September					
October					
November					
December					
YTD					

The next regular meeting is scheduled for Sept. 1, 2015 @ 7 pm in Council Chambers located at the Elkton Area Community Center on 10593 Blue & Gold Dr. in Elkton, VA.
If a cancellation occurs you will be notified at least 48 hours prior to the meeting as written in By-Laws, Article VII 7-3.

Dan Talbot/Chairman

Cathy Morrison/Secretary

Charlotte Shuffleet
9-30-2015